



**Services and Activities Fee Committee (SAFC)**

**Friday, April 19, 2024**

**3:00pm**

**UWY 307**

Zoom Link: <https://washington.zoom.us/j/97356787470>

**MEETING MINUTES 19**

Attendance:

<p>Voting Members  Alex Alvarado – present  Eli Feleke - Present  Ngoan Huynh – present  Lizzy McLam - present  Navneet Singh - present  Ryan Wicklund - present</p> <p>Administrative Staff  Sean Schmidt – present  An Le Dang – Present</p>	<p>Ex-Officio Members  Bernard Anderson – present  Mike Russell – absent  Alicia Whitten – present  Kelly A. Tyrrell – absent  Gordon Craig - present</p> <p>Guests  Conor Leary  Clare Tupper  Andrew Cheng  Brannon Stimak  Ahmed W.  Daniel Nash</p>
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The meeting was called to order by Ngoan at 3:00pm

A land acknowledgement was given by Ngoan.

An introductory safety briefing was given by Ngoan.

Roll Call is documented above.

Approval of Agenda. Ryan moved to approve the agenda. Eli seconded. The motion passed unanimously.

Approval of Minutes. Lizzy moved to approve the minutes of the 04/12/24 meeting. Ryan seconded. The motion passed unanimously.

## Open Public Forum

### Updates

- Chair/Vice-Chair
  - There are currently 4 people who have signed up for the voting member positions and are currently moving forward with scheduling interviews.
- Members
- Committees
  - Aiming to schedule a meeting with the chancellor and VCFA

### Old Business

- Annual Allocations – Deliberations
  - CSI – CEF & CTF
    - Total with reductions \$100,000
      - It is flexible money that can be reduced as they can return to Special Allocations to request more funding
      - Have been experiencing partial funding but students still have been able to attend these conferences
      - Can be reduced but suggest to fully reduce the funding as this program is crucial for students to gain experiences during these conferences.
  - CSI – Giving Garden
    - Total with reductions: \$79,345.70
    - Beginning of 2019, the first year of having a coordinator, they experienced a significant increase in the amount of total harvest compared to previous years of not having a coordinator, volunteering hours have increased significantly as well.

- Was able to produce consistently of more than 400 pounds of food that are being donated
  - Have been working with very little funding but not sufficient to continue having significant reductions to their program as they are actively working to fight food insecurity on campus.
  - It is difficult to keep/ attract new student staff when the reduction causes their fundings to only be able to afford to pay students for 4 hours per week.
  - The original proposal allows Clare's position to be full-time. With more work time for their student staff, they will be working towards more search out for next year's staffing and to hopefully be able to find other donors to support a portion of their program next year.
  - Reducing by more than 30% can cause Clare a professional staff to become a part-time.
  - Without seeds they are not able to run their program as they would not be able to produce food for the pantry.
- CSI – Student Publications
  - Total with reductions \$161,879
  - Printing services for Tahoma West and Ledgers
  - Online publications are not recommended as some of the formatting is lost or not able to be published via online
  - Books are more unique than online publications
  - The \$9000 cost less than their original printer and inflation is included in the cost
  - Calculation is based on book rather than pages that are being printed
  - Possible reduction in newspaper printing and printing of Tahoma West
- Student Health Services
  - Total with reduction \$212,791
  - Possible further reductions
    - Considering reducing the total “non-food related marketing materials” of \$4k to \$2k
    - Committee recommends them to come back during the Fall Special Allocation.
- Student Life
  - Total with reductions \$689,359
  - Reoccurring charges are required as they fund their form of communications and are deducted from their salaries.
  - Not possible to further reduce as the times from the professional staff will affect the operations of those programs as well as affect the way SAFC funded programs will operate as there might not be a professional staff to love over

- Professional development does not directly benefit the students, but it allows the staff to have professional development that would allow them to bring back the knowledge that they've obtained during those conferences back to the campus and implement them.
- Potential cost sharing is still in discussion but has no final confirmation.
- Possible reduction for the professional development training and recommend that they come to back during fall special allocations
- Reducing the Marketing materials to \$750
- Reducing \$3000 from the Oscar event funding
- TLC iPad
  - Total with reductions
    - Possible reductions of half of the amount and removal of keyboards
    - There are some iPads that are not functionable but there are a few old iPads that can still function
    - TLC tutor stated that the keyboards are not necessary as they can function without them
- Ryan moved to extend the meeting to 4:40pm. Lizzy seconded. Motion passed unanimously.

New Business

Announcements

NA

Adjournment

Lizzy moved to adjourn the meeting at 4:40pm. Ryan seconded the motion. The motion passed unanimously.