University of Washington — Tacoma

Student Technology Fee Committee (STFC)
Annual Allocation Request

ALLOCATION REQUEST DATE INFORMATION

Date Created: `2019-12-02 12:41:06`   Date Due: `2019-12-06 23:59:00`   Date Submitted: `2019-12-05 09:38:16`

ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: `Replacement Laptops`

Request Description: `Replace the 10 Library Laptops which have become lost, broken, or are no longer usable.`

ALLOCATION REQUEST INFORMATION

Department Name: `Library`

Contact Names: `Tim Bostelle`

UWT Email Address: `tbostell@uw.edu`

Title of Request: `Replacement Laptops`

Request Code: `19A0201`

UW Tacoma Affiliation: `Staff`

Phone Number: `2536924650`

Type of Request: `One Time`

Department Head Approval: ✔   Department Head: `Justin Wadland`

Annual Request Information

1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?

The STFC funded laptop checkout program is one of the most successful and well loved programs on campus. Every day dozens of students queue up to checkout this equipment which allows them to take notes in class, check their email anywhere on campus, work collaboratively with other students on campus, or even get their homework done at home later in the day. The only problem that we have is that we never have enough laptops.

Recently, that problem has become exacerbated by the fact that many of the laptops are no longer able to be serviced because the warranty or the extended accidental damage warranty has run out. Some of these laptops have been in circulation for years and circulated over 300 times. We are proud to have provided this service to students for so long, but the associated wear and tear on these machines means we need to phase some of the older machines out.

2. Benefit to Students: Discuss how students have benefited from the original proposal, if applicable. How will additional funding of the technology benefit students? If this was an unforeseen technology need, discuss how students will benefit from this new proposal and why the need cannot wait for annual allocation funding.

Laptops are a clear benefit to students as they allow them to complete coursework in a timely manner, work collaboratively in groups, or do other computer-related work.

Since June 2019 the laptops have been checked out 1,162 times. And 51% of those total checkouts have been the 12 Macbook Airs that the STFC made available to the students. Just to give you another example of how popular those items are: each MacBook Air had averaged 49 checkouts in the last 6 months, while the Dells and the Surface Pros have only averaged 30. Students seem to prefer the MacBooks.

3. Access: Describe who will be using or will have access to the resources being proposed. If the access has changed since an original proposal, be sure to note that here. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.

The current policy is for staff to checkout laptops to students only. We also take time to check affiliation and make sure that the user checking out the laptop is a UW Tacoma student.

4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.

As soon as the funds are issued, the library will purchase this equipment. We will also be testing out some new remote management software called JAMF for the next 6 months. This is the reason we are asking for Macbooks and not PC based laptops. We would like to install JAMF on all of the Mackbooks to help in recovery, deployment, and maintenance. Right now, the Library is covering the cost of this JAMF pilot program.

5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.

The library configures and maintains the equipment. We also provide the staff at the desk to help checkout the equipment and to maintain and repair all STFC equipment.

Funding Request Items

Item	QTY	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
13 inch MacBook air, 8th gen i5 processor, 8GB RAM, 128GB HD	10	$999.00	$0.00	$102.00	$11,010.00
Apple Care +	10	$183.00	$0.00	$19.00	$2,020.00
USB-C Charge Cable	10	$19.00	$0.00	$2.00	$210.00
30W USB-C Power adapter	10	$49.00	$0.00	$5.00	$540.00
				OVERALL TOTAL:	$13,780.00