

Health and Safety Committee Minutes October 19, 2022 Zoom Meeting

In attendance: Tim Bostelle, Stephen Costanti, Sonia Honeydew, Michelle Miller, Karl Tolentino, Donna Brayboy, Susan Wagshul-Golden, Paripa Wutikrikanlaya, Cara Hale, Sean Schmidt, Tracy Harvey, Stanley Joshua, Forrest Tyree, Jet Hegenauer, D. McLane, Nathan Ketzner

Absent: Sara Contreras, Erin McKeown, Nikolette Tabafunda, Nathan Ketzner, Jennifer Mitchell

Meeting called to order: 1:03 pm

Agenda approved.

September Minutes – approved.

Accident / Incident Reports

Case #	Summary	Supervisor Response	Committee Action
2022-08-063	Employee was leaf-blowing staircase when they missed a step, tripped and fell on their knee, inflaming knee and foot.	Recommendations/Preventive Measures: Be mindful of steps/weight of equipment when performing job duty tasks	No cord on leaf blower, determined that mindfulness is all that is needed.
2022-08-069	Employee was walking and looking at their phone for directions and fell, breaking their arm.	Root Causes: Rushing to a meeting and not noticing a bump in the sidewalk Recommendations/Preventative Measures: None	Waiting to hear back from Scott Nelson about the location. Committee still would like surface to be checked but it may be too hard to locate.
2022-08-125	Employee tripped and fell over tractor forks that were left up.	Root Causes: None Recommendations/Preventative Measures: None	Tessa Coleman spoke to Steve and said she checked on this seasonal piece of equipment which is confirmed now to be properly stored. It will be brought up at the next meeting also and the machine will be checked to make sure it isn't mechanical. Also looking into cover for forks.

OARS #	Summary	Supervisor Response	Committee Action
2022-09-019	UWT: Student and Enrollment Services, Employee sprained their ankle on stairs, MAT 2 nd floor	Caution signs will be put up, they are on walls, not in walkway to create more of a hazard.	Use elevator when carrying more than a few folders.

2022-09-038	UWT: School of Interdisciplinary Arts and Sciences, Cherry Parkes, COVID exposure	Supervisor intends to encourage masking for future events	Inquire about mask use/encourage mask use, make sure cleaning supplies provided
2022-09-092	UWT: Academic Affairs, COVID workplace transmission, Marriott Hotel	Supervisor intends to encourage masking for future events	Inquire about mask use/encourage mask use, make sure cleaning supplies provided
2022-09-093	UWT: Academic Affairs, Marriott 6 th floor meeting room, COVID exposure, workplace event	Supervisor intends to encourage masking for future events	Inquire about mask use/encourage mask use, make sure cleaning supplies provided
2022-09-099	UWT: Academic Affairs, Marriot Hotel Rustin meeting room, COVID exposure at conference	Supervisor intends to encourage masking for future events	Inquire about mask use/encourage mask use, make sure cleaning supplies provided
2022-09-102	UWT: Advancement, Marriott Hotel Tacoma	none	Inquire about mask use/encourage mask use, make sure cleaning supplies provided Stephen will follow up to get supervisor comments
2022-09-105	UWT: Milgard School of Business, Off-campus retreat Covid exposure	none	Inquire about mask use/encourage mask use, make sure cleaning supplies provided Stephen will follow up to get supervisor comments

U-Wide Meeting Report (Stephen):

Biohazard Safety Month – Slides will be coming from Sonia

EH&S Update (Sonia and Tracy Harvey):

- ***How to surplus items safely*** (ie. There are sometimes hazards like lead paint on items)
 - Why: Things that are university property may not be sold or given away by departments, but instead scheduled to be removed by UW Surplus
 - How: Surplus request form, contacting UW Surplus, drop off at Surplus or have moving service complete
 - Items might need Decon (decontamination) form when being surplus or removed from their home area - temp control devices, ventilation devices, lab furniture, fixtures, cabinets, mixture and separation devices, instruments and equipment)
 - There is a list of prohibited items and conditionally accepted items to be aware of.

- **EH&S cannot decontaminate items for you (common misconception)**

Round Table: (time did not allow)

Meeting adjourned 2:04pm

Respectfully submitted,
Cara Hale

Next Meeting: Wednesday, November 16th, 2022
1-2pm