



*Executive Board Meeting Official  
Meeting Agenda*

January 17, 2024

11:00AM – 12:00PM

To be held in-person in TPS 110

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Open Public Forum
- VI. Unfinished Business
- VII. New Business
  - a. Executive Session - SAFC Assistant Hiring
- VIII. Board Updates
- IX. Advisor Updates
- X. Chair Updates
- XI. Adjournment

Executive Board Meeting Minutes Template

**Call To Order: 11:07AM**

<u>Position</u>	<u>Name</u>	<u>Status</u>	<u>Notes</u>
President	Holly Wetzel	Present	
Director of University Affairs	Roland Heyne	Present	
Director of Internal Affairs and Communications	Jamie Song	Present	
Director of Finance	Alicia Whitten	Present	
Director of Outreach	Vacant	Vacant	
Director of Legislative Affairs	Chrystal Volkova	Present	Zoom
Director of Student Technology	Jayana Estacio	Present	Zoom

Motion to remove vote legislative agenda off the agenda

Moved: Director Heyne

Seconded: Director Song

5-0-0

**Approval of Agenda**

Moved: Director Heyne

Seconded: Director Song

Vote: 5-0-0

**Approval of the Minutes**

Moved: Director Heyne

Seconded: Director Song

Vote: 5-0-0

**Open Public Forum**

Two members of the public are present. Sean is the administrator of the university of student affairs. Ngoan is for SAFC. Director Whitten explained that Shawn and Ngoan worked on SAFC Tracking relating to Requests and Allocations from 2018-2024 through an excel worksheet. The worksheet shows estimated available funding, short-term contingency used, amount allocated, special allocations that were requested and special allocations that were allocated, expenditures, end-of-year surplus, and fee revenues. There was also a line graph that shows fee revenues have gone down due to the low amount of enrollment, what is being asked for total requested is too high, allocated have been more than received, and the end of year surplus is significantly low. There was also a table of program/item initial proposal request from services at UWT like Global Ambassadors, Husky Sustainability Fund, Center for Equity and Inclusion, Center for Student Involvement, and ASUWT.

**Unfinished Business**

None

**New Business**

- a. [DISCUSSION] SAFC Assistant Hiring – Executive Session

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Executive Session.

### Board Updates

<u>Position</u>	<u>Name</u>	<u>Updates</u>
President	Holly Wetzel	Picking up where Yolanda left off – getting RSO committee going, managing instagram account, getting outreach taskforce back on track, marketing surveys and doing classroom presentations. Husky Health Coalition work, leading basic needs group. Working alongside Jay to get information about the Professional Clothing Closet since early data from the surveys show that students want this. Continuing to lead Health and Wellness taskforce and Food Equity task force, the latter appearing to separate into two mini-taskforces due to the survey findings.
Director of University Affairs	Roland Heyne	Booked out with CCE meetings. Hopefully special allocations can come through or else he will be closing the request for a while. The Safety Initiative group was tasked last week was tasked with looking out for Holly's email and setting up for tabling. Shifting Emmanuel focus toward the shuttle due to specific circumstances.
Director of Internal Affairs and Communications	Jamie Song	Talks about Senate meeting yesterday and talking about the petition and it did not pass. Senators are engaging and communicating with each other to talk about certain topics. Senator Amon, Jason, Norah, Kate are willing to help with editing the constitution.
Director of Finance	Alicia Whitten	Sent out an email to all directors about the annual allocations request and will plan to work on it next week. Interview after this meeting for SAFC assistant.
Director of Outreach	Vacant	
Director of Legislative Affairs	Chrystal Volkova	Husky on the hill people signed up this morning. Sent Holly a flier and an Instagram post will be made about that soon. Signups end on the 20th. The event will be on the 29th, on the signup and there will be training days going over the initiatives and agenda, the bus will take everyone that signed up there and trainings will be done by WSA.
Director of Student Technology	Jayana Estacio	Her assistant for STFC and they are unable to operate in the position anymore and the position will be on handshake again. People in TLC seemed interested in the position. She is unsure if it is worth hiring an assistant for that. She will be meeting Holly and DJ from first Gen as well.

### Advisor Updates:

Advisor Daniel Nash thanked all the directors for participating during the retreat on Friday and it was

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important to Conor and him that all the directors attended. Talked about registration for Huskies on the Hill. Also, has drafted an email that will be going out to all of campus over dub net to get people up for Husky on the Hill. There are 3 options for online training for what to expect on the day of. There will be 2 trainings on Friday the 25th and one training on the Saturday the 26<sup>th</sup>.

### **Chair Updates:**

President Wetzel talks about directors to sign up for tabling because as of now the Health and Wellness group have been tabling a lot. Also suggested that directors show up to involvement fair from that is from 11:00AM-2:00PM today.

**Adjournment At 11:54AM**