



Executive Board Meeting Official

Meeting Agenda

February 14, 2024

11:00AM – 12:00PM

To be held in-person in TPS 110

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Open Public Forum
- VI. Unfinished Business
- VII. New Business
 - a. STFC Bylaws
 - b. Discussion of Cancelling Forums
 - c. Discussion of Budget Reductions
- VIII. Board Updates
- IX. Advisor Updates
- X. Chair Updates
- XI. Adjournment

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Call To Order: 11:09AM

<u>Position</u>	<u>Name</u>	<u>Status</u>	<u>Notes</u>
President	Holly Wetzel	Present	
Director of University Affairs	Roland Heyne	Present	Zoom
Director of Internal Affairs and Communications	Jamie Song	Present	
Director of Finance	Alicia Whitten	Present	
Director of Outreach	Vacant	Vacant	
Director of Legislative Affairs	Chrystal Volkova	Present	Zoom
Director of Student Technology	Jayana Estacio	Present	Zoom

Approval of Agenda

Moved: Director Heyne
Seconded: Director Song
5-0-0

Approval of the Minutes

Moved: Director Heyne
Seconded: Director Song
Vote: 5-0-0

Open Public Forum

No members of the public are present.

Unfinished Business

None

New Business

a. [DISCUSSION] STFC Bylaws

Director Estacio talked about the Student Technology Fee Committee Policies and Procedures and changes that were made to the Bylaws. Article 2 did a change, it was changed to an allotted stipend, STFC doesn't work with the senate so that was removed, added a row for the vice chair position, comment on members on the committee if someone from the previous year did not want to be there added a note in the bylaws. Article 3 did have a changes, changed the word reduction to stoppage regarding the stipends, the number of student-at-large members on the committee may not fall below five (this was previously 4). Article 5 had changes to the STFC reserve instead of UWT reserve fund. Article 6 annual allocation appeal did change from 5 to 7 days to notify that they wanted to write an appeal. Article 8 the special allocation appeal did change from 6 to 7 days to notify that they wanted to write an appeal. Article 9 had a change, the Chair will submit updates to the committee members using University standard platforms. Article 10 they wanted to

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change “make best effort” to “shall ensure” so that they didn’t make any promises. STFC has to write a report submitted to executive “by the last meeting” was changed to “second to last meeting”. Article 11 specified what budget the funds were coming from.

b. Motion to approve the STFC revisions and their bylaws

Moved: Director Heyne

Seconded: Director Song

Vote: 5-0-0

c. [DISCUSSION] Cancelling Forums

President Wetzel talks about the slated for this quarter forums. The first one is about committee obligations and the second one is about task forces updates and other ASUWT updates. Due to the Director of Outreach position being vacant, President Wetzel proposes that the 2 forum requirement be modified until a Director of Outreach is hired for. Having two forums will be a lot of work without a director of outreach (and for the ASUWT President to execute). Having the one forum focusing on task forces, legislative and ASUWT updates this quarter is the proposal, and cancelling the committee focused one for this quarter.

d. Motion to cancel the initial forum

Moved: Director Heyne

Seconded: Director Song

Vote: 5-0-0

e. [DISCUSSION] Budget Reductions

Director Whitten says that ASUWT requested approximately \$300,000 in the previous fiscal year, but ASUWT only received ~\$200,000. This year ASUWT asked for significantly more money bringing the original proposal to be ~\$500,000.

President Wetzel spoke about requesting over \$500,000 isn’t guaranteeing that we will get that much money, and that ASUWT needs to begin discussing the executive board’s and senate’s priorities of what should be cut and where for Alicia to inform reduction budgets. President Wetzel emphasized that since enrollment is flat, SAFC will look at the proposal and ask ASUWT to cut the budget down by 10%-30% and possibly more.

Director Heyne proposed a committee specifically for discussing this topic rather than the executive board and the senate. President Wetzel reminded Director Heyne that it is required in the bylaws for both branches to approve the budget, and that it should’ve been done for the original annual budget but due to time constraints something needed to be submitted. President Wetzel also explained that the submitted annual budget can still be modified as long as the line items number stays the same, they can divide it, however much they want. President Wetzel emphasized that there does not need to be a committee for these reasons, and reiterated that directors and senators need to discuss what needs to be cut first, and determine the cutting in the order of priority and the next meetings will consist of these discussions.

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Board Updates

<u>Position</u>	<u>Name</u>	<u>Updates</u>
President	Holly Wetzel	Health and Wellness is planning a distress event. Data Analysis and is meeting with the office on campus that deals with statistical research and whether or not it is valid. Will get that office to sign off saying all the surveys were generalized to the student body. Will also discuss how to properly analyzing all the qualitative data and that the report gets published.
Director of University Affairs	Roland Heyne	Went to SAFC to talk about CCE. Reached out to a couple of students regarding the forum follow up. Meeting with Joe, Sylvia, and campus safety and talk about the approach going forward.
Director of Internal Affairs and Communications	Jamie Song	Finished ½ interview with graduate senator and will be interviewing STFC assistant. Also reached out to the 4 applicants for director of outreach and was able to get everyone booked for an interview and wait for senators to reach out to her for the interviews.
Director of Finance	Alicia Whitten	Turned in allocations last week. Worked on budget with Holly. Have a budgetary advisory committee she will be going to tomorrow.
Director of Outreach	Vacant	
Director of Legislative Affairs	Chrystal Volkova	Talked with Reese and talking about the Washington College Grant and discussed the Spring General Assembly. Reese is asking nonstudent senators to reach out to, to try and see if they can write to them and say why Washington College Grant is important.
Director of Student Technology	Jayana Estacio	STFC just pushed bylaws. Working on annual allocations.

Advisor Updates:

Advisor Conor talks about Senate passed elections calendar option c. Daniel and Conor will start promoting opportunities for next year. Refer those that are interested in the positions to Daniel or Conor to avoid any bias that could be/not be expressed. There will be individual office hours with Conor to discuss the position and its requirements for those who are interested. STFC reductions will be asked for. Stipends are for time dedicated to projects rather than hours per week. If you are running for office next year and think about the longevity of the position and to say the title of the position and be mindful of language.

Chair Updates:

President Wetzel talks about an email about the town hall that was sent to all the directors and to respond and do what the email said.

Adjournment At 11:47AM